

Gulf English School

Admissions Policy

Reviewed January 2018

Admission Policy

Students must initially complete an application form with the registrar.

When attending an interview students must bring the last three reports from their current school. Without these the interview will not take place.

Students should be accompanied by a parent and should be interviewed by the Head teacher or Deputy Head teacher, or designated EYFS staff.

Students should complete the following tests, and the marks should be recorded on the Admission form before a student can be accepted.

- English Test (appropriate to entry level)
- Maths Test (appropriate to entry level)
- Interview with appropriate deputy or Head teacher in their absence.

Should parents request a re-test, one will only be offered if the score was slightly below expected scores. We request a 6 week period before retesting.

Students also require a satisfactory reference or certificate of good conduct, supplied by previous Head teacher / Deputy.

Acceptance must be in accordance with the Ministry requirements. (Fees from previous school must be paid)

On acceptance, the parents must provide the documentation requested by the registrar prior to admission to class.

The Deputy Head, KG Co-ordinator and Heads must sign the Admissions form before the student is admitted by the Registrar.

All registrations including re-registration must be accompanied by a 'registration of students' letter signed by the parent.

Exceptions

Staff on overseas teaching contracts are entitled to 2 places at the school. Unless the students have Special Education Needs that would not be accepted by the Ministry they will be given places.

If pupils arrive from the UK with NC levels or are embarking on an AS course and we have the I/GCSE results we do not test.

We occasionally receive applications from parents who cannot find a school for their child to attend. Therefore we reserve the right to offer terminally sick students and students whose English is almost non-existent but have a good report, a place at GES.